

STAFFORDSHIRE POLICE AND CRIME PANEL – 15 March 2016

AMENDMENT TO MEMBERSHIP AND TERMS OF REFERENCE FOR THE PANEL

Report of the Secretary

1.Recommendation

1.1 That approval be given to an amendment to the Membership and Terms of Reference for the Panel, as detailed at paragraph 3.1 below, to fully comply with the legislative requirements in respect of co-opted members.

2.Background

2.1 The Membership and Terms of Reference for the Panel, as approved in July 2012 when the Panel was first established, are attached at Appendix 1. The reference in the document to the appointment of Lay co-opted members is limited to stating that the appointment shall be for a four year period and shall be based on skills, knowledge and experience.

2.2 As the term of office for an original co-optee appointment expires in September 2016 I have reviewed arrangements for a future appointment and have identified a number of omissions from the Panels current Terms of Reference.

2.3 Schedule 6 to the Police Reform and Social Responsibility Act 2011 requires the Panel to make arrangements for co-optees'

- a) terms of office,
- b) resignation or removal
- c) conditions for re-appointment.

Consequently the current Terms of Reference need to be expanded to cover points b) and c) above.

3. Proposal

3.1 Following research of other Panels' arrangements the following additions to this Panels Terms of Reference for co-optees are suggested:

Resignation of co-optees

A co-opted member may resign from the Panel by giving written notice to the Secretary at any time

Removal of co-optees

The Panel may decide to terminate the appointment of a co-opted member if at least two-thirds of the members of the Panel present at the meeting where the decision is being made vote in favour to do so for any of the reasons listed below:

- 1) If the co-optee has not attended three consecutive meetings of the Panel
- 2) If the co-optee has been found to have acted in breach of the Code of Conduct or has acted in such a way as to bring the Panel into disrepute
- 3) If the co-optee is deemed to be incapacitated by illness or is otherwise unable or unfit to discharge his/her functions as a co-opted member of the Panel.

Re-appointment of co-optees

Co-optees are eligible for re-appointment for one further term of four years if at least two-thirds of the members of the Panel present at the meeting where the decision is being made vote in favour.

4. The proposal for the re-appointment of co-optees aims to provide the Panel with the opportunity to benefit from their experience and knowledge by enabling them to serve an additional term, but also provides the opportunity to seek new lay representation potentially bringing a different perspective to discussions and ensuring that the requirement to secure a range of skills and experience amongst Panel members is met.

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Secretary to the Panel

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